

WATER DISTRICT NO. 19
BOARD OF COMMISSIONERS MEETING
Tuesday, February 24, 2009

SPECIAL MEETING
1:00 PM

A special meeting of the Board of Commissioners of Water District 19 was held at the district office. Those present were President **Frank Jackson** and Commissioners **Steve Haworth** and **Richard Bard**, General Manager **Jeff Lakin** and Office Administrator **Melody Snyder**.

1. **VISITOR BUSINESS** – There were no visitors present.
2. **PACE ENGINEERS** – **Jeff Lakin** had a meeting with Susan Boyd and Marty Penhallegon from PACE on Friday, February 20th, 2009 to discuss the Comprehensive Plan process and the length of time it took. PACE is interested in maintaining a relationship with WD19. Susan Boyd offered free services to help with the Economic Recovery state revolving fund application process. Applications are to be postmarked February 27. The **Board** empowered **Jeff Lakin** to complete four applications for projects listed in the revised Comprehensive Plan (Tank farm booster pump station, PRV stations, Beall Well water treatment, main replacements).
3. **SEWER DISTRICT NON-PAY SHUTOFFS** – Craig Chambers of BHC who manages the sewer district requested the Board consider an agreement whereby the WD19 would shut off water services for their non-paid sewer accounts served by Water District 19. The Board came to consensus that this subject has been explored before and legally we can only shut off water service for non payment of water accounts.
4. **EMERGENCY RESPONSE PLAN** – enhancing our ability to isolate stored water was discussed. Potential for on island vendors delivering potable water and the possible impacts on quality were also discussed. **Jeff Lakin** to send a complete electronic copy of the draft plan to **Commissioner Bard**.
5. **BEALL WELL** – Discussed the details of the proposed design for ammonia treatment using 60” pipe. Proposal provided to DOH to blend with the treatment plant water to mitigate other constituents. The **Board** requested a meeting with RH2 to review design details, discuss a possible comprehensive approach to the ammonia, arsenic, and manganese problems, and discuss other considerations. **Jeff Lakin** to coordinate with all the Commissioners on a specified date.
6. **DISTRICT MASTER RESOLUTION** – **Commissioner Haworth** has offered to take the lead on drafting language for 1) Establishing residential connections / ADU policies; 2) Establish commercial connection – CWA policy, engineering studies (Average/Peak), review developer extension agreement; 3) Rates; 4) Moratorium – Reason, lifting, waiting list processes, repurchasing water service units; 5) Water shortage restrictions. **Jeff Lakin** to develop framework by the next regular meeting.
7. **DOCKTON WATER ASSOC. BILLING SERVICE** – Bob Hawkins spoke with **Jeff Lakin** requesting the District consider doing their billing. Commissioner Jackson expressed reservations, preferring our focus to remain on District 19 issues. The **Board** requested **Jeff Lakin** draft a proposal and agreement.
8. **ECONOMIC RECOVERY SRF APPLICATIONS** – **Jeff Lakin** proposed four applications that would fund projects from the revised Comprehensive Plan. **Commissioner Haworth** made

a Motion to approve General Manager **Jeff Lakin** to put together the application to cover the 4 items. **Commissioner Jackson** seconded the motion. Approved unanimously.

9. **Vashon Village LLC** - The **Board** discussed a press release letting the public know that the settlement agreement has been finalized. The press release will be finalized and transmitted to the Beachcomber. The process of processing public document requests was discussed. **Melody** to create a general document request log.

10. **APPROVE MINUTES** - Tuesday, February 10th, 2009 - **Commissioner Bard** made a Motion to approve the minutes as amended; **Commissioner Jackson** seconded the Motion. Motion approved unanimously.

Commissioner Jackson requested information on the results of the inspection of the newly acquired Ellis Creek watershed property when it is available.

Commissioner Jackson asked if there had been any follow up with Derek Churchill on the assessment of the Beall and Ellis Watershed in meeting the goals of maintaining water quality, improving the ecosystem, and maximizing stream flow. (See September 9, 2008 minutes).

The Board also discussed the waiting list administrative costs.

11. **SIGN APPROVED MINUTES IN BOOK**

12. **ADJOURNED @ 3:40 PM**